

| ST SEBASTIAN ARCHERS                                        |                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                     |                |
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| ACTIVITY<br>ASSESSMENT BY<br>REVIEWED BY<br>ASSESSMENT DATE | Indoor Archery<br>Jo Taylor-Hunt<br>Paul Briggs<br>14 July 2026                                                   | <b>GENERAL INFORMATION</b><br>AGB rules of shooting to apply at all times.<br><br>The hazards and associated risks with this activity have been identified and given a scored rating using semi-quantitative risk assessment methodology. The risk assessment ratings are a subjective estimate based on the knowledge of the assessors and identify the level of risk without controls and the level of residual risk once the control measures have been implemented. |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                     |                |
| REVIEW DATE                                                 | AGM 2027                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                     |                |
| Hazard Description                                          | Who might be harmed                                                                                               | How harm may occur                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Inherent Severity | Inherent Likelihood | Inherent Score | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Residual Severity | Residual Likelihood | Residual Score |
| Members of the public entering the shooting range           | <ul style="list-style-type: none"> <li>Club Members</li> <li>Members of the public</li> <li>Spectators</li> </ul> | People entering the shooting range and potentially being struck by arrows                                                                                                                                                                                                                                                                                                                                                                                               | 4                 | 3                   | 12             | <ul style="list-style-type: none"> <li>AGB rules of shooting to always apply.</li> <li>Ensure all entry doors forward of the shooting line are locked/secured.</li> <li>All archers to be vigilant while shooting.</li> </ul>                                                                                                                                                                                                                                                                                                                | 4                 | 1                   | 4              |
| Lack of control of the shooting area                        | <ul style="list-style-type: none"> <li>Club Members</li> <li>Members of the public</li> <li>Spectators</li> </ul> | Uncoordinated shooting or lack of discipline leading to accidental injury                                                                                                                                                                                                                                                                                                                                                                                               | 4                 | 3                   | 12             | <ul style="list-style-type: none"> <li>Ensure all entry doors forward of the shooting line are locked/secured.</li> <li>All archers to be vigilant while shooting.</li> <li>The range shall be under the absolute control of the "Range Captain".</li> <li>The Range Captain shall be appointed from a senior archer, and all attendees will be briefed prior to shooting commencing.</li> <li>Shooting shall be controlled by whistle or voice commands, and all such signals shall be understood before any activity commences.</li> </ul> | 4                 | 1                   | 4              |
| Damage to Range hall walls, floors, fittings, etc.          | N/A                                                                                                               | Errant arrows missing the targets and damaging the venue property                                                                                                                                                                                                                                                                                                                                                                                                       | 2                 | 4                   | 8              | <ul style="list-style-type: none"> <li>Ensure all nets, curtains and door shields are fitted and secured.</li> <li>Only competent archers to shoot (prior assessment by at least two senior archers).</li> <li>Inexperienced archers to shoot at inner target bosses.</li> <li>The Range Captain to examine hall before and after the shooting session and report any damage.</li> </ul>                                                                                                                                                     | 2                 | 2                   | 4              |



## ST SEBASTIAN ARCHERS

ACTIVITY  
ASSESSMENT BY  
REVIEWED BY  
ASSESSMENT DATE

Indoor Archery  
Jo Taylor-Hunt  
Paul Briggs  
14 July 2026

## GENERAL INFORMATION

AGB rules of shooting to apply at all times.

The hazards and associated risks with this activity have been identified and given a scored rating using semi-quantitative risk assessment methodology. The risk assessment ratings are a subjective estimate based on the knowledge of the assessors and identify the level of risk without controls and the level of residual risk once the control measures have been implemented.



| Hazard Description                                      | Who might be harmed | How harm may occur                                                                                                 | Inherent Severity | Inherent Likelihood | Inherent Score | Control Measures                                                                                                                                                                                                                                                                                                                    | Residual Severity | Residual Likelihood | Residual Score |
|---------------------------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------|-------------------|---------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------|----------------|
| Setting up, packing away and manual handling of targets | • Club Members      | Musculoskeletal injuries from lifting heavy equipment, or equipment falling and causing impact injuries            | 3                 | 3                   | 9              | • Safe handling methods to be used as necessary. At least two archers to manoeuvre equipment. Ensure all equipment is securely packed away, will not fall over and does not cause any obstructions.                                                                                                                                 | 3                 | 1                   | 3              |
| Overcrowding of the shooting line                       | • Club Members      | Archers accidentally bumping into each other while shooting, leading to misfired arrows or physical injury         | 3                 | 3                   | 9              | • Only one archer per target face to shoot at a time. If required, archers to shoot in detail.                                                                                                                                                                                                                                      | 3                 | 1                   | 3              |
| Retrieving Arrows                                       | • Club Members      | Puncture wounds from arrows, tripping near targets, or getting hit if arrows are pulled unsafely by someone nearby | 3                 | 3                   | 9              | • All persons who approach the bosses to collect arrows shall be suitably experienced or briefed prior to approaching the bosses on the correct method of extracting arrows from the boss and handling of arrows.<br><br>• Take particular care when extracting arrows with target bosses in close proximity to each other.         | 3                 | 1                   | 3              |
| Inadequate First Aid provision                          | • Club Members      | Inability to treat injuries promptly, potentially worsening medical outcomes                                       | 4                 | 3                   | 12             | • Reasonable provision of First Aid equipment to be available. At least one first aider should be in attendance.<br><br>• If a first aider is not available then the Range Captain shall have access to a telephone (if necessary to call emergency services).<br><br>• All participants to be briefed on the emergency procedures. | 4                 | 1                   | 4              |

| ST SEBASTIAN ARCHERS                                                                 |                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                       |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                     |                |
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| ACTIVITY                                                                             | Indoor Archery                                                                                                    | GENERAL INFORMATION                                                                                                                                                                                                                                                                                                                                                                   |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                     |                |
| ASSESSMENT BY                                                                        | Jo Taylor-Hunt                                                                                                    | AGB rules of shooting to apply at all times.                                                                                                                                                                                                                                                                                                                                          |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                     |                |
| REVIEWED BY                                                                          | Paul Briggs                                                                                                       | The hazards and associated risks with this activity have been identified and given a scored rating using semi-quantitative risk assessment methodology. The risk assessment ratings are a subjective estimate based on the knowledge of the assessors and identify the level of risk without controls and the level of residual risk once the control measures have been implemented. |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                     |                |
| ASSESSMENT DATE                                                                      | 14 July 2026                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                       |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                     |                |
| REVIEW DATE                                                                          | AGM 2027                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                       |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                     |                |
| Hazard Description                                                                   | Who might be harmed                                                                                               | How harm may occur                                                                                                                                                                                                                                                                                                                                                                    | Inherent Severity | Inherent Likelihood | Inherent Score | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Residual Severity | Residual Likelihood | Residual Score |
| Tripping and slipping                                                                | <ul style="list-style-type: none"> <li>Club Members</li> <li>Members of the public</li> <li>Spectators</li> </ul> | Slips, trips, and falls causing contusions, sprains, or dropping equipment                                                                                                                                                                                                                                                                                                            | 3                 | 3                   | 9              | <ul style="list-style-type: none"> <li>Pay particular attention to carpet (laid under target bosses) and shooting line marker ribbon.</li> <li>The floor of the shooting range to be kept clear.</li> <li>Any spillage of liquids on the floor to be cleaned up immediately.</li> <li>Any archer's bags, tools or other ancillary equipment to be stored behind the safety line, away from walkways and preferably on the tables.</li> <li>Running during the archery session is not permitted.</li> </ul> | 3                 | 1                   | 3              |
| Target bosses, stands or wooden door barriers causing injury to persons              | <ul style="list-style-type: none"> <li>Club Members</li> </ul>                                                    | Cuts, splinters, or impact injuries from faulty, unstable, or damaged equipment                                                                                                                                                                                                                                                                                                       | 3                 | 3                   | 9              | <ul style="list-style-type: none"> <li>Ensure all equipment is correctly mounted and secured where necessary.</li> <li>Take additional care when handling wooden items (cuts and splinters).</li> <li>Any damage to be reported and if any unsafe equipment to be taken out of service.</li> </ul>                                                                                                                                                                                                         | 3                 | 2                   | 6              |
| Damaged or faulty equipment belonging to the archer (bows, arrows, bow stands, etc.) | <ul style="list-style-type: none"> <li>Club Members</li> </ul>                                                    | Equipment failure (e.g., snapped bowstrings or arrows) causing injury to the archer or bystanders                                                                                                                                                                                                                                                                                     | 3                 | 3                   | 9              | <ul style="list-style-type: none"> <li>All archers to be responsible for their own equipment.</li> <li>Any archer who notices defective equipment to notify the relevant archer and the Range Captain.</li> <li>The Range Captain has the absolute authority to allow or refuse further use of equipment.</li> </ul>                                                                                                                                                                                       | 3                 | 2                   | 6              |



| ST SEBASTIAN ARCHERS                                              |                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                     |                |
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| ACTIVITY<br>ASSESSMENT BY<br>REVIEWED BY<br>ASSESSMENT DATE       | Indoor Archery<br>Jo Taylor-Hunt<br>Paul Briggs<br>14 July 2026                                                   | <b>GENERAL INFORMATION</b><br>AGB rules of shooting to apply at all times.<br><br>The hazards and associated risks with this activity have been identified and given a scored rating using semi-quantitative risk assessment methodology. The risk assessment ratings are a subjective estimate based on the knowledge of the assessors and identify the level of risk without controls and the level of residual risk once the control measures have been implemented. |                   |                     |                |                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                     |                |
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| Hazard Description                                                | Who might be harmed                                                                                               | How harm may occur                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Inherent Severity | Inherent Likelihood | Inherent Score | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                       | Residual Severity | Residual Likelihood | Residual Score |
| Archers wearing loose/unsuitable clothing, footwear or jewellery. | • Club Members                                                                                                    | Clothing or jewelry getting caught in the bowstring causing physical injury; inappropriate footwear causing slips or lack of support                                                                                                                                                                                                                                                                                                                                    | 3                 | 3                   | 9              | <ul style="list-style-type: none"> <li>Shooting will not be permitted if clothing and/or jewellery is likely to become caught by the bow and/or arrows.</li> <li>Long hair will be tied up behind the head, and any facial/ear jewellery will be removed or taped up.</li> <li>Open style shoes are not permitted.</li> <li>The Range Captain will have the absolute authority to allow or refuse shooting.</li> </ul> | 3                 | 1                   | 3              |
| A member having a known medical condition                         | • Club Members                                                                                                    | Medical emergencies occurring without the Range Captain's knowledge, potentially delaying proper care                                                                                                                                                                                                                                                                                                                                                                   | 4                 | 3                   | 12             | <ul style="list-style-type: none"> <li>All member and non-members who have a medical condition which may put themselves or others at risk shall notify the Range Captain prior to the archery session.</li> </ul>                                                                                                                                                                                                      | 4                 | 1                   | 4              |
| Protection of juniors and vulnerable persons                      | • Club Members                                                                                                    | Inappropriate contact or vulnerable persons being placed in unsafe or unsupervised situations                                                                                                                                                                                                                                                                                                                                                                           | 4                 | 3                   | 12             | <ul style="list-style-type: none"> <li>All juniors under 16 and vulnerable persons to be accompanied by a responsible adult at all times.</li> <li>Coaches must obtain permission from the responsible adult before any physical contact for coaching purposes.</li> <li>Members are advised not to be alone with juniors or vulnerable persons at any time.</li> </ul>                                                | 4                 | 1                   | 4              |
| Emergency vehicle access                                          | <ul style="list-style-type: none"> <li>Club Members</li> <li>Members of the public</li> <li>Spectators</li> </ul> | Blocked access delaying emergency medical response in the event of an incident                                                                                                                                                                                                                                                                                                                                                                                          | 4                 | 3                   | 12             | <ul style="list-style-type: none"> <li>The Parking of cars shall not be such as to cause obstruction to any emergency vehicles which may be required to enter the hall.</li> </ul>                                                                                                                                                                                                                                     | 4                 | 1                   | 4              |
| Lack of awareness of general safety principles and requirements   | <ul style="list-style-type: none"> <li>Club Members</li> <li>Members of the public</li> <li>Spectators</li> </ul> | Uninformed individuals acting unsafely and unintentionally causing accidents                                                                                                                                                                                                                                                                                                                                                                                            | 4                 | 3                   | 12             | <ul style="list-style-type: none"> <li>This risk assessment document together with the range set up procedure shall be available for reading by all members and non-members and is located in the attendance register.</li> </ul>                                                                                                                                                                                      | 4                 | 1                   | 4              |

